Business Travel: 2021

# Why You Should be Working with a Great Travel Agent for Your Next Business Trip

CI Azumano Business Travel is proud of our travel agents and the hard work they put in every day to protect their business travel clients.



#### Introduction

An excellent travel agent is a business traveler's secret weapon for booking the perfect business trip. That's never been more apparent than right now. The hardiest road warriors know that an awesome travel agent is essential for selecting the right flight, securing the best hotel, and reserving the right car (or car service), so that they can accomplish whatever goal placed them on their latest journey. The right travel agent is every traveler's watchful "eye in the sky" monitoring for travel disruptions 24/7/365. These travel agent superheroes help travelers when they need it most.

#### We know what awesome looks like. Because of that, we've created this short list of what makes an awesome travel agent:

- 1 They Keep You Informed
- They Are Your Personal Project Manager For Business Travel
- 3 They Know All About You And The Travel Suppliers You Love
- 4 They Are Always Looking Out For You
- They Will Lower The Total Cost Of The Travel You Take



## Awesome Travel Agents Keep You Informed







#### **Travel Agents Wear More Than One Hat**

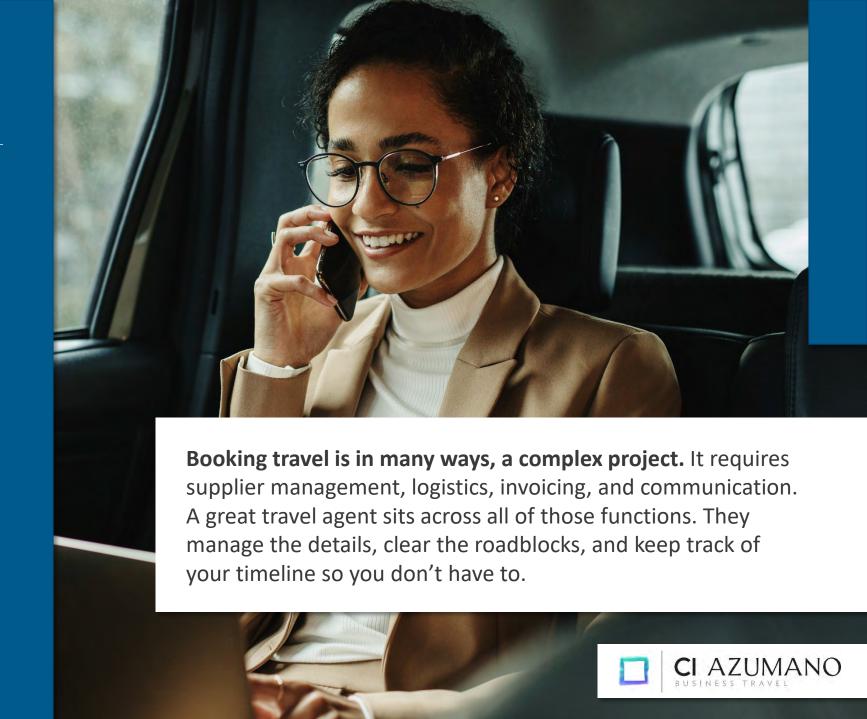
**Travel Counselors:** They help you make informed choices about the travel you book for your next business trip. Whether you have questions about airlines, hotels, cars, or local customs in a foreign country, a travel agent provides the right advice and counsel. This will save you time, money and will give you confidence about the choices you've made.

**Problem Solvers:** They will proactively provide information whenever an issue arises. With a travel agent in your corner, they'll make sure you always have time to make your connection. You're also much more likely to get rebooked when a flight gets canceled, or address any other last-minute challenges that may arise during your trip.

**Data Managers:** Managing receipts is a time-consuming part of business travel. Travel agents and the systems and technology they leverage can help ease the burden by storing all the relevant data about your trip and keep it available, on-demand when you're processing expense reimbursements.



First-rate Travel
Agents Are Your
Personal Project
Managers For
Business Travel





#### **Travel Agents Are Detailed Oriented**

**Technology Experts:** Travel agents are equipped with the latest technology required to book and manage the perfect trip for their travelers. They have access to the widest depth and breadth of suppliers right on their computer screens.

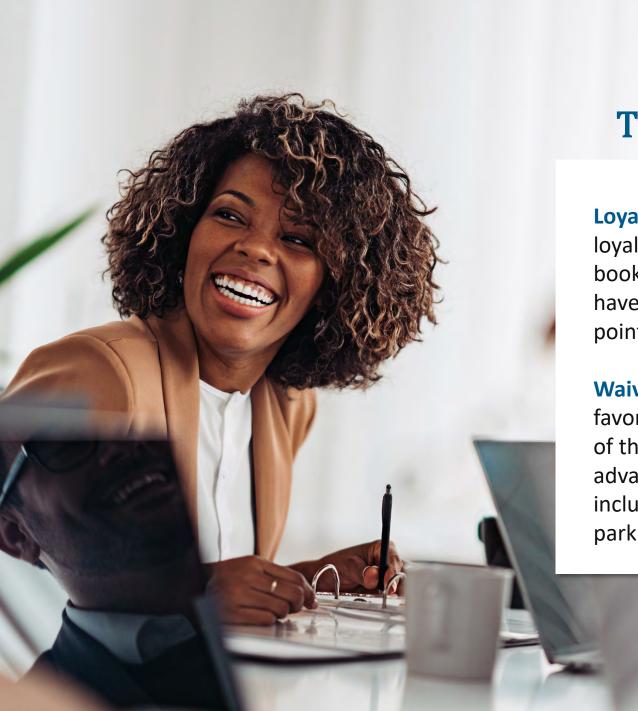
Logistics Managers: There are so many new details to manage on each trip. Letting an expert travel agent handle the details of the trip frees up your time to focus on what you need to accomplish when you're on the ground.

**Groups Managers:** Travel agents excel when they are managing travel for large groups of employees. They can help with group manifests, coordinate complex baggage requirements, and arrange for local guides to help people get from the airport to their destination.



Resourceful
Travel Agents
Know All About
You And The
Travel Suppliers
You Love





#### Travel Agents Always Go The Extra Mile

Loyalty Program Managers: Travel agents store all of your loyalty program numbers in one place and make sure every booking includes them. You'll maximize your points and never have to worry about keeping track of all of those numbers and points programs.

Waivers and Favors: Because they're always dealing with your favorite suppliers, travel agents know how to get the most out of those relationships. That leads to additional perks and advantages when you work with a travel agent. Benefits can include early check-in, late check-out, free breakfast, or parking. If the opportunity exists, they take it for you!



# Proactive Travel Agents Are Always Looking Out For You



Your organization is required to provide for your safety and security if you're traveling for them. Travel agents leverage technology that tracks each step of your trip, adding a level of safety and security that you won't get when you book on your own. Because of this travel agents can anticipate problems and can proactively address them for you.





#### **Travel Agents Are Conscientious**

**Travel Policies:** Travel agents not only keep track of what's going on in the world, but they are also keenly aware of your organization's travel policy. It's their job to help you remain in compliance, which means that you're going to have fewer problems getting approvals or processing expense reimbursements.

Conditions at Your Destination: CI Azumano travel agents are constantly tracking CDC and US State Department advisories. They will be aware of conditions on the ground at your destination, so you don't fly into a dangerous situation. If something happens while you're in-country, our agents are notified and they spring into action, proactively informing you of new developments and working with you to get you safely out of the situation.

**Travel Insurance:** When it makes sense for you, a great travel agent can organize additional travel insurance through a third-party insurer. Travel insurance can literally be a lifesaver, providing coverage for local hospital costs or even evacuation from a difficult situation.



Knowledgeable
Travel Agents
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**CI Azumano Business Travel** has a fifty-year track record servicing Fortune 1000 companies and the US Government. As an Elite Concur Partner, CI Azumano is part of a select group of TMCs supporting the world's most popular and powerful online and mobile travel booking management platform. We also integrate with leading international travel security firms.

Reach out to us to learn more about how CI Azumano Business Travel can help you protect your travelers with the top-level service and support they deserve.

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